# **JANBI Rules**



## (Junior Associates of National Banking Institute) Banking Certification Course

NATIONAL BANKING INSTITUTE LTD.

## **INTRODUCTION**

National Banking Institute Ltd (NBI) has launched a professional Banking Certification Course JAN-BI (Junior Associates of National Banking Institute) for the first time in Nepal targeting the banking employee and interested individuals.

## **OBJECTIVE**

JANBI aims at providing required level of comprehensive knowledge in banking and financial services, banking technology, customer relations, basic accounting and legal and regulatory aspects necessary for carrying out day to day banking operations.

### VALIDITY OF REGISTRATION

Validity period of 2 years for completing JANBI course begins from the examination date of the succeeding examination. In other words, the nearest examination date following the enrolment process is the effective registration date.

## **SUBJECTS OF EXAMINATION**

Principles and Practices of Banking
Accounting and Finance for Bankers
Legal and Regulatory Aspects of Banking

## **ELIGIBILITY**

The course is open to any person working in banking and financial institution (BFI) and interested individuals.

Candidates must have passed the bachelor or its equivalent. BFI may, however, at its discretion, recommend any of their staff to take the course irrespective of required academic qualification.

### **SCHEME OF EXEMPTION**

There is no exemption of any of the subject for prior qualification/s i.e. above subjects will not be exempted even if the participants have passed any of the subject while acquiring academic qualification.

#### **COURSE FEE**

Total investment	Rs. 21,763.80/-
(Inclusive of VAT)	

Additional cost (3rd/& 4th attempts within 2 years) Rs. 6,000 plus VAT

Please also refer to "Criteria of Examination"

**MEDIUM OF EXAMINATION** Written examination in English

#### **MODE OF EXAMINATION**

Examination will be conducted on Friday/ Saturday, the details of which shall be announced at least 30-45 days in advance. Depending on the number of JANBI candidates, several exam centers will be set up in different parts of the country. Notice of exam centre shall be published in NBI's website at least 3-4 weeks before the examination.

Each question paper shall have 100 objective type multipe choice questions.

#### **DURATION OF EXAMINATION**

The duration of examination will be 2 hours for each subject.

#### **EXAM SCHEDULE**

The examination will be conducted on a half yearly basis in June and December.

#### **PASSING CRITERIA**

Pass: A minimum mark to pass in every subject is 50.

Candidates securing at least 45 marks in each subject with an aggregate of 50% marks in all subjects of examination in a single attempt will also be considered/declared as having completed/passed the course.

Candidates will be allowed to retain credits for the subject/s they have passed in one attempt till the expiry of the time limit for passing the examination as mentioned under "Criteria of the Examination".

Grading will be awarded only if a candidate passes all three subjects in the very first block of examinations attempted. Score between 60% to less then 80% will be awarded 1st division while those scoring 80% or above will be awarded distinction.

Grading will not be applicable if a candidate who has failed before in one or more subjects now passes by appearing in all three subject examinations of a single block.

#### **CRITERIA OF THE EXAMINATION:**

The Candidates are required to pass JANBI examination (3 subjects) within a time limit of 2 years.

Initial registration fee will cover two attempts of examination for each subject, which is clarified as follows:

- Candidate must attempt all 3 subjects in the very first block of examinations s/he chooses. But if s/he can not pass the exam of one or more subjects then s/he can attempt second time for the failed subject/s only.
- Similarly, if s/he failes in all subjects in the first attempts then s/he can attempt in the second time.
  - Absent in the examination despite of having registered for examination will be treated/ counted as failed attempt.
- In case a candidate fails in any/all subjects in 2 attempts, he/she may attempt upto 2 more attempts with the additional fee of NPR 6000/- within the validity period of 2 years.
- Any skipped (un-attempted)/failed examination would lead to the reduction in the number of attempts available within the validity period.

Candidates who can not pass all subjects within the stipulated 4 attempts for each subject even after paying additional fee of Rs 6,000 within 2 years are required to reenroll themselves afresh by submitting fresh application. Such candidate will not be granted credit/s for subject/s passed, if any earlier.



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