



Registration Form

National Banking Institute Limited
Narayanchaur, Naxal, Kathmandu.

Date:

I would like to register my name for  and my details of information are as under:

Name of Applicant			
Date of Birth		Age:	Gender:
Name of Organization			
Designation			
Department			
Qualification			
Years of Work Experience			
Contact Address	Permanent:	Office:	
Contact phone No.		Mobile	
Email Address			

DECLARATION:

I have gone through the Rules and Syllabus of 'JANBI' (Junior Associates of National Banking Institute) Banking Certification Course. I have clearly understood the eligibility criteria for the programs offered and agree to abide by NBI norms for the same. I declare that all information given and statements made in this application and also its accompanying attachments and enclosures are true to the best of my knowledge. I agree that if any information is found incorrect, my application and subsequent admission will automatically be cancelled and no money will be refunded. I am also aware that NBI may reject my application without assigning any reason.

Note:

1. The Applicants are advised to retain Photocopy of the completed Application Form for their records
2. Please submit two passport size photographs along with the Application Form, with Name and Application No. written on the back of photograph.
3. Attach Photocopy of class Graduation certificate with mark sheet. The original certificate must be presented.
4. Please pay Application Fees & course fee of Rs. 19,260+ VAT at the time of submission through Cash/Credit Card/Demand Draft.
5. Please ensure that you collect your Invoice-cum-Receipt for all payments.

I shall abide by the rules and regulations of National Banking Institute applicable to JANBI Course.

Signature of Applicant

For Use of National Banking Institute Ltd. Only			
Participant's Registration No.			
Fee Charged			
Session		Membership No.	
Books Provided	1.Principles and Practices of Banking 2.Accounting and Finance for Bankers 3.Legal and regulatory Aspects of Banking		

Input by

Checked by

Approved by

Date:

Code of Conduct for Members

- a. **Compliance:** Members shall observe the highest standards of ethical and professional conduct, comply with relevant laws and regulations, promote a culture of professionalism within their organizations, and maintain the reputation of the banking profession and of the institute.
- b. **Integrity:** Members shall act in a straightforward, honest and trustworthy manner and not knowingly mislead or deceive customers or others.
CVF
- c. **Objectivity:** Members shall act impartially without allowing self-interest, biasness or conflict of interest to influence business decisions or judgments.
- d. **Respect:** Members shall behave with courtesy and treat all customers, colleagues and others with respect and dignity.
- e. **Competence and Due Care:** Members shall maintain professional knowledge and skills at a level needed for providing competent professional services to customers or employers based on the latest developments in practice, laws and standards, act diligently and discharge professional responsibility to the best of the Member's ability.
- f. **Confidentiality:** Members shall treat information acquired in the course of professional work with appropriate confidentiality and sensitivity and not use the information for personal advantage or any other party's benefit.

I fully agree with the code of conduct as mentioned above. In case of breach of conduct, NBI may take appropriate action.

Signature:

Name:

Date: