



PRESENTS

# LETTER OF CREDIT & BANK GUARANTEE



|                             |  |
|-----------------------------|--|
| Level (Low/Mid/Senior/High) | From Assistant level to officer level  |
| Duration (in Days)          | One Day  |
| Target Audience             | Those who are working in trade finance or newly transferred to trade finance department or who have interest to learn about trade finance department                   |
| Program delivery            | Lecture  |
|                             | Discussion/interaction   |
| Date, Venue & Time          | 23rd June 2018 (9:30am to 5:00pm) NBI Hall, Kathmandu  |
| Program Takeaways           | To provide General knowledge on local and international trade and Bank Guarantees, its mechanism, documents, procedures and applicable local/international regulation. |

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## Course Outline

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|-----------------|--|
| Program Content | <p><b>A. International Trade and Its payment mechanism.</b></p> <ol style="list-style-type: none"> <li>1. Open Account, Advance Payment,</li> <li>2. Collections (DAP, DAA,, CAD)</li> <li>3. Letters of Credit and types</li> <li>4. Parties in Letters of Credit and Collection</li> <li>5. Documents under Letters of Credit</li> <li>6. Documents checking under letter of credit</li> <li>7. Issuance of Delivery order against copy documents under L/C</li> <li>8. ICC regulations in General , UCPDC 600, URR 725, URC 522, INCOTERM 2010</li> <li>9. Nepal Rastra Bank Regulation</li> <li>10. Case studies on Letters of Credit</li> </ol> <p><b>B. Bank Guarantee</b></p> <ol style="list-style-type: none"> <li>1. Local and International Guarantee</li> <li>2. Terms of Guarantee</li> <li>3. Obligation of issuing bank to Beneficiary</li> <li>4. Dealing with claim under guarantee</li> <li>5. Nepal Rastra Bank and local regulation for issuance of Foreign Currency guarantee and customs office/court guarantee</li> </ol> |
| Facilitator     | <p>Mr. Mani Shrestha, Head Client Experience, Process and Governance, Standard Chartered Bank.</p> <p>Started professional career as a Computer Engineer and Lecturer in Pulchowk Campus, Institute of Engineering for one year.</p> <p>Started banking career as Head IT/HR from SanimaBank for 9 months. Completed 10 years in Standard Chartered Bank, with 4 years as Manager Trade Operations, 1 year as Manager Financial Market Operations, 2 years as Wholesale Bank Senior Operational Risk Officer, 3 years as Business Planning Manager in CEO's Office and currently as Head Client Experience, Process and Governance.</p>  |

### Terms and Conditions

**Fee/ Charges :**

1. Cancellation/ withdrawal of participants must be done 24 hours prior to start of the program. If participant does not attend the program without cancellation, full charge shall be levied to the client.