



PRESENTS

LEGAL ASPECT OF CREDIT DOCUMENTATION



Background

Preparing valid loan document is not an easy task. The officials designated for loan document preparation should have knowledge of prevailing legal aspects, risk factors associated with the credit along with patient, analytical skill and common sense.

Level (Low/Mid/Senior/High)	Low/Mid
Duration	One Day
Target Audience	Staff Working in Credit Department of BFIs
	<p>The training is helpful to</p> <ul style="list-style-type: none"> • Update and Enhance legal knowledge and Skill required for preparing complete and valid document • make employees capable of applying their legal mind in various processes relating to credit administration • make employee able to prepare complete document for making the document 'reliable' and 'admissible as evidence'
Program delivery	Lecture, Discussion/interaction, Presentation

NATIONAL BANKING INSTITUTE LTD.

Central Plaza, 6th Floor, Narayanchour, Naxal, Kathmandu, Nepal.
 T : 977-1-4415903/905, 4436001 • F: 977-1-4441351
 info@nbi.com.np • www.nbi.com.np

Course Outline

Program Takeaways	<ul style="list-style-type: none"> • Legal Issues of Documentation • Precautions in Documentation • Signing the Documents • Thumb Impression in Documents and its exceptions • Witness on the Documentation • Effective date of documents when executed on different dates • Person Authorized to Execute Security Documents • Various Security documents and Precautions while Executing them: <ul style="list-style-type: none"> ⇒ Loan Deed ⇒ Promissory Note ⇒ Guarantee ⇒ Hypothecation deed ⇒ Pledge deed ⇒ Mortgage deed / Letter of Continuity • Board Resolution (BR), its importance and Contents of BR • Important Legal Provisions
Date & Time	1st December 2018, 8:30 am to 3:45 pm
Venue	Hotel Flora, Dhangadhi
Facilitator	Advocate, Shree Krishna Sigdel Nepal SBI Bank Ltd. Psychological Counselor

Session	Particulars
Session I (8:30am to 10:00am)	<ul style="list-style-type: none"> • Knowledge on legal Issues of Credit document/ documentation
Tea Break	
Session II (10:15am to 11:45am)	<ul style="list-style-type: none"> • Execution of Documents (Signing, Thumb Impression, Witness • Knowledge on Various types of Security Documents
Lunch Break	
Session III (12:30pm to 2:00pm)	<ul style="list-style-type: none"> • Knowledge on Various types of Security Documents contd....
Tea Break	
Session IV (2:15pm to 3:45pm)	<ul style="list-style-type: none"> • Discussion on Important Legal Provisions • Certificate Distribution