



PRESENTS

## MANAGING MONITORING AND EVALUATION FOR MICROFINANCE



### Background:

Monitoring is the regular observation and recording of activities taking place in a project or programme. It is a process of routinely gathering information on all aspects of the project. Reporting enables the gathered information to be used in making decisions for improving project performance. The report generated also helps the organization to strength and weaknesses of the organization hence enabling to make necessary corrective measures.

The monitoring should ensure that the rules, policies and guidelines have been followed successfully while implementing the activities. Hence, such observation shall help to timely evaluate the possible threats and accordingly apply mitigating measures to overcome them through capacity development of the human resources at large.

### Program Highlights:

- \* Issues and Challenges of Microfinance
- \* Area of Monitoring and Follow up
- \* Preparation of Inspection report for MFIs and Cooperatives

**Date : 18th&19th September, 2020**

**Time: 18th September ( 3:00pm to 6:15pm) and 19th September ( 9:00am to 12:15pm)**

**Fee: 2, 800 + VAT (5% discount for individuals)**

## Program Details

Background	Management of Partner MFIs through Inspection and monitoring
Level	Mid Level and above
Duration	4 sessions of 1.5 hrs
Target Audience	Inspection Managers
Program Takeaways	Upon the completion of program participants will understand the process of monitoring and follow up and implement it practically
Contents	<ul style="list-style-type: none"><li>* Introduction, expectation collection and current challenges of micro-finance.</li><li>* Course outline of supervision and monitoring.</li><li>* Overview of supervision and follow up, areas and process.</li><li>* Preparing report of supervision/monitoring and follow up.</li></ul>
Program delivery (Method)	Group discussion, presentation, feedback

### Trainer's Profile



**Mr. Basu Dev Lamichhane**  
**Manager, Supervision and Compliance Department**  
**RMDC Laghubitta Bittiya Sanstha Ltd.**

**Mr. Basu Dev Lamichhane**, is the chief of Supervision and Compliance Department of RMDC. He joined the organization on 16th July 2004. His academic qualification is MBA from TU, Nepal and MA in Sociology (Gender Specialization) From Purbanchal University. The major trainings he has acquired are: i) Training on Production Credit for Rural Women, organized by Women Development Training Centre , Kathmandu, ii) Priority Sector Credit Program, organized by Nepal Rastra Bank, iii) Small Business Consultancy Course, organized by SBPP/GTZ, iv) Management Development Program, organized by RMDC, v) Credit Appraisal of MFIs, conducted by EDA Rural Pvt. Ltd. Delhi, India vi) Trainer Development Program, organized by RMDC, vii) Financial Analysis and Delinquency Management, organized by RMDC viii) Training on Grameen Generalized System, jointly organized by the Grameen Trust, Bangladesh and RMDC, Nepal ix) Training on Facilitation and Presentation Skills organized by ELD, Lalitpur x) Training on Sri Lankan off-Grid Micro-Hydro Financing System, Sri Lanka, organized by ESAP/AEPC and xi) Study visit programme to Grameen Bank, ASA and IDF of Bangladesh.

**Mr. Narendr Singh Bista**  
**Former Director, Regulation Department,**  
**Nepal Rastra Bank**

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# Program Itinerary

## Program Objectives

- \* Helps the management to identify the right information at the right time
- \* Assists in building experience, knowledge and skill
- \* Encourages the team members to continuously track in the addition to conducting periodic assessments effectively and efficiently.
- \* Assists in the development of the rules and regulations for the implementation purpose

## Day 1

Time	Details
3:00 pm to 4:30pm	Session I: Introduction, expectation collection and current challenges of microfinance.
4:30 pm to 4:45 pm	Break (15 minutes)
4:45 pm to 6:15pm	Session II: Course outline of supervision and monitoring

## Day 2

Time	Details
9:00am to 10:30am	Session I: Overview of supervision and follow up, areas and process.
10:30am to 10:45am	Break (15 minutes)
10:45am to 12:15pm	Session II: Preparing report of supervision/monitoring and follow up

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