



Presents

Train the Trainer



**Transformational
Trainer**



**Skilled
Facilitator**



**Influential
Public
Speaker**



**Charismatic
Presenter**



**Powerful
Motivator**

Background

Many companies are very specific on how they want their employees trained; therefore developing the internal trainers seems the most feasible option. Trainers create lasting impressions on the employees, instilling in them their company's values and expectations, as well as ensuring that employees have the necessary skills set to succeed. The Train the Trainer module is designed to give the prospective trainer the experience of teaching the material and transferring their knowledge into useful outcomes, before "going live."

Program Takeaways

- Highlight The Power Of "I" As A Trainer
- Understand The Training Methodologies For Facilitating Learning And Handling Audience Personalities
- Group Activity To Enhance Acceptance And Learning

Target Audience

Who is already a trainer or aspiring trainers.

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Program Details

Course Contents

This program is divided into 4 sub modules:

Module 1 - Trainer as an Individual

Module 2 - Trainer as a Facilitator

Module 3 - Trainer as a Designer

Module 4 - Trainer as a Presenter

Participants Involvement

Module 1 - Trainer as an Individual

Bridge for Learning

The module highlights the importance of “How I feel as a Trainer” and the combination to create the desired power, enthusiasm and energy level. It is the PASSION behind a presentation that can create ACTION in others. Spread the passion. Connect with the audience and build a “bridge for learning”. The trainer has to establish and strengthen the TRAINING BOND with the audience. The most successful presentations are made by those who CONNECT with their audience. "Connect" has to be done at two levels, HEART-HEART for TRUST and MIND - MIND for Expertise. As a trainer one needs to communicate, associate and relate with the audience.

Time Management

Efficient Time Management results in deriving more Value out of TIME.

“You delay, but time will not” - Benjamin Franklin

The only thing constant about time is it keeps running... The key to match the momentum of time is consistent productivity and value add. Hence it is vital for Individual Value Proposition and Differentiation that one: Prioritizes Tasks...Allocates Time...and Evaluates Results for ever enhancing Efficiency and Efficacy. It not only improves performance but also gives you time to introspect output and work. Strive for designing impactful presentation.

Module 2 - Trainer as a Facilitator

Knowledge and Skills

The ability to pass on knowledge and skills is an essential feature of training. This module focuses on the Best practices of delivering training, Current learning and training trends - The Training Cycle - various training roles, concept setting, experiential setting, and targeting learning at the right level, setting research and practice session parameters. Understand the use of adult learning concepts to promote understanding and retention. Training tools for adult learners. Attributes and Competencies of an effective trainer. Learn the adult learning techniques-characteristics of adult

learning. Understand the audience psychology. Learn the 4 Stages Of Training Evaluation. How to improve the attention level of the audience?

“WIIFM” concept. Know the personality types of the participants, and learn to handle different types of participants.

Program Directors

Module 3 - Trainer as a Designer

This module focuses on module presentation. structure - presentation ideas, choosing the topic, subject, setting objectives, providing structure and framework for the data you will present, ways of adding variety - assessing the audience, planning and organizing presentation structure, support of techniques and A-V Tools, handouts. Know the three Myths in Training. 5I's in designing, and know the training process- ADDIE. Why use visuals- Designing-A Graphical Approach. Develop quality case studies to enrich and integrate with the existing training material.

Illustrate - Help listeners to visualize - convert data to information, the skills one need, hints and tips presentation design, visual communication of information.

Module 4 - Trainer as a Presenter

Effective presentation skill is a critical component in training. Understand what makes an effective presentation. Know the three Rules of presentation. This module focuses on Presentation Techniques: The 4P s of Presentation; preparation of the presentation subject, timing, structure, support techniques, seating arrangements, delivery style - effective communication process - skills application - verbal / non - verbal - eye contact, posture, facial, one and voice modulation, listening and probing, how to present humor in the audience/anecdotes, examples, illustrations, connect and strengthen the relationship with the audience. Know the 7 steps to a successful presentation.

Participants Involvement

Participant involvement is a fundamental factor to make training a success. The session will emphasize the following points- how to involve the audience before and during the workshop, how to implement interactive fun learning sessions - tips for trainers on how to use games, simulations, puzzles, creative ideas and techniques to improve learning and retention in a relaxed and enjoyable setting, Handling Difficult Situations - Audience/ Members across various age groups. Do's and Don'ts for a Trainer. Handling questions-The Question Process.

Testimonials

- *I am really impressed and encouraged by the training and will definitely spread whatever I learnt here.*
- *I am really encouraged with this training. I found him the best trainer in my career till date.*
- *The training helped me to build my confidence level.*
- *The trainer was the best with the best examples provided.*
- *Mr. Rohera is awesome and the session was brilliant. The training length was just right and he was really upto the mark.*
- *The training was really captive and knowledgeable. The trainer is really commendable.*
- *Training is very helpful to improve the way we prepare, design and present for my future training.*

Facilitator Profile



Prakash Rohera, a highly accomplished and renowned International Trainer and Speaker has an extensive work experience of 27 years. He carries a wide ranging experience of 11 years, with HCL Limited, Citibank NA, Bank of America and 16 years into Corporate Training to serve as a trainer. His contribution in enriching people's experiences is supported in trainings with Recent Global Examples and Practical takeaways. What began with a desire to train, led to the establishment of "The Redwood Edge – Corporate Training Consultancy" in 1997. Having shouldered responsibilities from front line sales to business management and human resources, he brings a wealth of corporate experience which reinforces his skills to impact and connect with the audiences. Prakash has conducted trainings for above 125,000 participants across all levels starting from Front Line to Senior Management and over 2200 Workshops in more than 25 countries like Australia, Bangladesh, Bahrain, China, Germany, Indonesia, Kenya, Malaysia, Nepal, Philippines, Sri Lanka, Singapore, Taiwan, Turkey USA, UK, UAE, Vietnam etc. Prakash holds a Bachelors of Science degree from Hindu College, Delhi University, following which he went on to pursue his MBA in Marketing, from the esteemed Symbiosis Institute of Business Management (SIBM). Prakash's deep perspective, yet astounding simplicity leaves an everlasting impact on the participants as well as the ones who get to know him.

Prakash has gained tremendous respect and appreciation through his various workshops on:

- *Leadership and Management*
- *Leader as a Story Teller*
- *Presentation Skills*
- *Motivation*
- *Team Building*
- *Strategic Networking and Thinking*
- *Sales, Marketing and Customer Service*
- *One-on-One Coaching*
- *Train the Trainer & Presentation Skills*
- *Speech Consultant for Corporate Leaders*

He has also featured in prominent publications across the world such as, *The Times of India, Business India, the Hindu Business Line, Indian Express, DNA, Outlook, The Indian Express to name a few*. His efforts and excellence has been acknowledged and awarded at various dignified platforms and forums. Amongst various recognitions and awards are the *Rajiv Gandhi Shiromani Award, International Achiever's Award, GE Award, and Shiksha Bharti Puraskar*.

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- Program Details**
- Date: 18th & 19th February 2019
Time: 9:00 am to 5:00 pm
Venue: NBI Hall, Kathmandu

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