



Presents much needed

Comprehensive Banking Course

In line with International Banking Training Practice

Testimonials:

- 1. Comprehensive Banking Course at NBI helps me to improve my banking knowledge.*
- 2. It was great pleasure to earn my certification of Comprehensive Banking Course at NBI.*
- 3. The Comprehensive Banking Course at NBI was very effective and we learnt many things to minimize operational risk amongst others. The important learning is the risk which has already been at Nepalese Banking sectors. This course must be taken by every banker.*
- 4. The Comprehensive Banking Course at NBI was very informative and beneficial for us to minimize risks that may occur in our day to day tasks.*
- 5. I would like to recommend Comprehensive Banking Course at NBI to every banker in the country.*
- 6. Subject matter is clear and easy to get information regarding the topic. All facilitators were friendly and solved all the queries.*
- 7. Comprehensive Banking Course covers almost every part of banking operations. Great experience and learning.*
- 8. Comprehensive Banking Course at NBI was taught by practically experienced experts with all real life examples. It was a very fruitful learning.*

Why Comprehensive Banking Course?

Banking industry in Nepal has rapidly grown in last decade. With the growth and expansion the industry has faced acute shortage of skill amongst its existing pool of human capital. Lack of proper curricula, untrained trainers and absence of training knowhow in the industry led to huge knowledge gap within its human capital.

To address this NBI ran industry wide survey and rounds of meetings with top executives, HR heads and regulators. Finally a new professional course at NBI was born - "Comprehensive Banking Course".

Comprehensive Banking Course at NBI captures the required skill set needed at the core of human capital development of the Banking industry. The courses have taken in to consideration international best practices as well as local requirements.

Seasoned Industry experts drawn from various banks contributed to the syllabus, content as well as delivery of Comprehensive Banking Course.

Learning Outcomes:

The program aims to equip participants with sound knowledge on banking operations. Upon the completion of the course the participants will gain knowledge and skills that are very essential to be efficient in their field of work. This program will help participants get working procedures. The participants will be able to:

- Understand banking terms, making for easy communication
- Work in multiple areas
- Be able to identify issues
- Be more customer centric
- Handle NRB related issues

Date & Time	Topic
Monday, 30th March, 2015 7:00 to 8:30 am	1) Introduction to Banking (1 session)
Tuesday, 31st March, 2015 7:00 to 8:30 am	2) Account Service (1 session)
Wednesday, 1st April, 2015 7:00 to 8:30 am	3) Cash handling (1 session)
Thursday, 2nd April, 2015 7:00 to 8:30 am	4) Bills (1 session)
Friday, 3rd April, 2015 7:00 to 8:30 am	5) Remittance (1 session)
Saturday, 4th April, 2015	HOLIDAY
Sunday, 5th April, 2015 7:00 to 8:30 am	6) Counterfeit Notes & Signature Verification (1 session)
Monday, 6th April, 2015 7:00 to 8:30 am	Counterfeit Notes & Signature Verification (1 session)
Tuesday, 7th April, 2015 7:00 to 8:30 am	Counterfeit Notes & Signature Verification (1 session)
Wednesday, 8th April, 2015 7:00 to 8:30 am	7) Sales Technique (1 session)
Thursday 9th April, 2015 7:00 to 8:30 am	Sales Technique cont... (1 session)
Friday, 10th April, 2015 3:00pm to 6:00pm	8) Credit in Brief (2 sessions)
Saturday, 11th April, 2015 10:00am to 5:00pm	9) Customer Service Excellence (3 sessions) 10) Trade Finance (1 session)
Sunday, 12th April, 2015 7:00 to 8:30 am	11) Treasury in brief (1 session)
Monday, 13th April, 2015 7:00 to 8:30 am	12) Cards Services(1 session) Examination

Program Details

The schedule is designed in such a way that it does not conflict with working hours as well as ensures skill retention and acquisition:

Date : 30th March to 13th April, 2015

Venue : NBI Training Hall, Kathmandu

Trainers: Pool of professional bankers with proven training experience at NBI. Many of them have been trained by NBI to be Trainer at Indian Institute of Banking and Finance, Mumbai..